

Community Living Office 1570 Grant Street Denver, CO 80203

To: All Stakeholders

From: Brittani Trujillo, Case Management Services Coordinator

Date: February 18, 2015

Subject: COMMUNICATION BRIEF

Report of the Task Group on Conflict Free Case Management:

Deadline Extension for Public Comment

Purpose: To notify stakeholders that the deadline to provide feedback on the report and recommendations from the Conflict Free Case Management Task Group has been extended by five business days.

Background: The Department experienced technical problems with the link to the report, preventing stakeholders from accessing it. Due to these problems the deadline to submit public comment on the report has been extended. For more information, please consult the communication brief dated February 5, 2015, which is attached to this document.

Procedure or Information: All comments regarding the Task Group report received through close of business on March 13, 2015 will be considered and implemented or the reason for not implementing will be explained. The Department will create a "Listening Log" to record the comments and the Department's responses. The Listening Log will be distributed in a Communication Brief to Stakeholders once all comments have been received and answered.

The Task group's recommendations can be accessed at the following link: https://www.colorado.gov/pacific/hcpf/didd-communication

<u>Action:</u> Public comment is open through March 13, 2015. Comments may be submitted to the Department through the following routes:

1. **Email:** Brittani.Trujillo@state.co.us (subject line: CFCM Listening Log)

2. Rules Line: 303-866-5560

3. **US Mail:** Attention: Brittani Trujillo, 1570 Grant Street, Denver, CO 80203



All Stakeholders – Report of the Task Group on Conflict Free Case Management – Deadline extended February 18, 2015 Page 2

4. Fax: Attention: Brittani Trujillo 303-866-2803

Attachments: Communication Brief-February 5, 2015

Report of the Task Group on Conflict Free Case

Management

Appendix 1-Task Group Member Roster & Attendance

Appendix 2-Task Group Meeting Summaries Appendix 3-Task Group Timelines for Materials

Contact Person: Brittani Trujillo, Case Management Services

Coordinator

<u>Contact Information</u>: 303-866-5567 or <u>Brittani.Trujillo@state.co.us</u>

